

RESIDENTIAL LISTING INPUT FORM

SHADED AREAS INDICATE REQUIRED INFORMATION

COUNTY ASSESSOR'S PARCEL # AREA MAP BK SALE LEASE BOTH SUB-LEASE: Y N AGENT ID CO-AGENT
ADDRESS DIR STREET NAME SUFFIX UNIT # CITY ZIP CROSS STREET

THOMAS GUIDE COORDINATES: LIST PRICE \$ Lease Info, MO. RENT LEASE TYPE: GROSS NET AVAILABLE DATE
PROPERTY TYPE 1: SINGLE FAMILY RESIDENCE CONDO/TOWNHOUSE PROPERTY TYPE 2: SINGLE FAMILY RESIDENCE CONDO/TOWNHOUSE
AGREEMENT TYPE: ER OPEN EA PROBATE INTERNET: Y N SHOW ADDRESS: Y N PHOTO SUPPLIED BY: GAVAR BOTH AGENT NONE

COMMISSION % VARIABLE RATE: N BED BATH SQ FT LOT SIZE SQ FT ACRES YR BLT LIST DATE
EXPIRE DATE OCCUPANT: TENANT OWNER VACANT OCCUPANT'S NAME OCCUPANT'S PHONE
OWNER'S NAME OWNER'S PHONE SHOWING INSTRUCTIONS

MARKETING REMARKS:

AGENT ONLY:

DIRECTIONS TO PROPERTY:

SHOW INSTRUCTIONS
 APPT - CALL AGENT
 APPT - CALL L/O
 APPT - CALL OWNER
 APPT - CALL TENANT
 KEYBOX - CALL AGENT
 KEYBOX - CODE REQUIRED
 KEYBOX - SECURITY ALARM
 KEYBOX - GO DIRECT
 KEYBOX - CALL L/O
 KEYBOX - CALL OWNER
 KEYBOX - CALL TENANT
 KEYBOX - VACANT
 KEY - CALL AGENT
 KEY - CALL L/O
 SEE REMARKS

HUD: Y N ZONING: DIRECTIONS: CAUTIONS:
SOFT OBTAINED BY BLDR OWNER \$ TO ACQUIRE ESCROW PERIOD POSSESSION LEGAL TRACT #
TRACT NAME MODEL NAME
HOA FEE HOA TERMS: MO YR QTR HOME PROTECTION POLICY: YES NO NEGO DEPOSIT \$

CHECK ALL THAT APPLY:

HOUSING TYPE	GARAGE	CLIMATE CONTROL	FEATURES (cont.)	TERMS	HORSE PROPERTY
<input type="checkbox"/> APART STYLE/CONDO <input type="checkbox"/> CO-OP <input type="checkbox"/> TOWNHOUSE <input type="checkbox"/> MOD/MANUFACTURED <input type="checkbox"/> SFD <input type="checkbox"/> PUD	<input type="checkbox"/> CARPORT <input type="checkbox"/> PULL THRU <input type="checkbox"/> TANDEM <input type="checkbox"/> DIRECT ACCESS <input type="checkbox"/> ATTACHED <input type="checkbox"/> DETACHED <input type="checkbox"/> CONVERTED <input type="checkbox"/> OTHER/SEE REMARKS <input type="checkbox"/> NONE	<input type="checkbox"/> BASEBOARD <input type="checkbox"/> CENTRAL AIR/EVAPORATIVE <input type="checkbox"/> CENTRAL AIR/REFRIGERATED <input type="checkbox"/> CENTRAL HEAT/ELECTRIC <input type="checkbox"/> CENTRAL HEAT/GAS <input type="checkbox"/> FLOOR FURNACE <input type="checkbox"/> HEAT PUMP <input type="checkbox"/> PROPANE <input type="checkbox"/> RADIANT HEAT <input type="checkbox"/> ROOM EVAPORATIVE AIR <input type="checkbox"/> ROOM REFRIGERATED AIR <input type="checkbox"/> SOLAR HEAT <input type="checkbox"/> WALL FURNACE <input type="checkbox"/> WOOD STOVE <input type="checkbox"/> NONE	<input type="checkbox"/> DOWNSTAIRS BEDROOM <input type="checkbox"/> ELEVATOR <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> GATED COMMUNITY <input type="checkbox"/> GUEST HOUSE <input type="checkbox"/> GUEST QUARTERS/ <input type="checkbox"/> MAIDS ROOM <input type="checkbox"/> HORSE FACILITIES <input type="checkbox"/> LAWN-FRONT <input type="checkbox"/> LAWN-REAR <input type="checkbox"/> LOFT <input type="checkbox"/> PETS ALLOWED <input type="checkbox"/> PLAYGROUND <input type="checkbox"/> RECREATION ROOM <input type="checkbox"/> SAUNA <input type="checkbox"/> TENNIS COURT <input type="checkbox"/> VIEW <input type="checkbox"/> WATERFRONT <input type="checkbox"/> WHEELCHAIR ACCESSIBLE <input type="checkbox"/> WHEELCHAIR ADAPTABLE <input type="checkbox"/> WORKSHOP <input type="checkbox"/> OTHER/SEE REMARKS	<input type="checkbox"/> AITD <input type="checkbox"/> ASSUME/NO QUALIFYING <input type="checkbox"/> ASSUM W/QUALIFYING <input type="checkbox"/> CASH <input type="checkbox"/> CAL-VET <input type="checkbox"/> CONVENTIONAL <input type="checkbox"/> EXCHANGE <input type="checkbox"/> FHA <input type="checkbox"/> LAND CONTRACT <input type="checkbox"/> LEASE OPTION <input type="checkbox"/> LEASE PURCHASE <input type="checkbox"/> OWNER WILL CARRY <input type="checkbox"/> VA <input type="checkbox"/> VA NO NO <input type="checkbox"/> OTHER/SEE REMARKS RV ACCESS <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMMON <input type="checkbox"/> COVERED <input type="checkbox"/> PAVED <input type="checkbox"/> POSSIBLE	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> SEE REMARKS FIREPLACE <input type="checkbox"/> FAMILY ROOM <input type="checkbox"/> LIVING ROOM <input type="checkbox"/> MASTER BEDROOM <input type="checkbox"/> GAS <input type="checkbox"/> FREESTANDING <input type="checkbox"/> WOODBURNING <input type="checkbox"/> OTHER/SEE REMARKS <input type="checkbox"/> NONE SPA <input type="checkbox"/> COMMUNITY <input type="checkbox"/> PRIVATE <input type="checkbox"/> ABOVE GROUND <input type="checkbox"/> IN GROUND GUNITE <input type="checkbox"/> IN GROUND OTHER <input type="checkbox"/> GAS HEATED <input type="checkbox"/> SOLAR HEATED <input type="checkbox"/> PERMITS <input type="checkbox"/> NO PERMITS <input type="checkbox"/> NONE

OF GARAGE SPACES:

RESIDENTIAL LISTING INPUT FORM

SHADED AREAS INDICATE REQUIRED INFORMATION

(CONTINUED FROM FRONT)

CHECK ALL THAT APPLY:

ROOF

- ASPHALT/ROCK
- COMPOSITION SHINGLE
- CONCRETE SHAKE
- METAL
- SHAKE
- TILE
- WOOD SHINGLE
- OTHER/SEE REMARKS

APPLIANCES

- CONVECTION OVEN
- DISPOSAL
- DISHWASHER
- DOUBLE OVEN
- FREEZER
- MICROWAVE
- OVEN - ELECTRIC
- OVEN - GAS
- RANGE - ELECTRIC
- RANGE - GAS
- REFRIGERATOR
- TRASH COMPACTOR
- OTHER/SEE REMARKS
- NONE

HOA INCLUDES

- COMMUNITY POOL
- COMMUNITY TENNIS CT
- EXTERIOR MAINTENANCE
- FOUNDATION
- GREENBELT/PARK
- GUARDS/SECURITY
- INSURANCE
- RECREATION BUILDING
- ROOF MAINTENANCE
- SAUNA
- SPA
- STORAGE AREA
- TRASH REMOVAL
- WATER
- WATER/HOT
- OTHER/SEE REMARKS
- NONE/SEE REMARKS
- UNKNOWN

CONSTRUCTION TYPE

- BLOCK
- BRICK
- CONCRETE
- GLASS
- FLAGSTONE
- FRAME
- MANUFACTURED HOME
- SIDING
- STEEL
- STONE
- STUCCO
- STUCCO/BRICK
- STUCCO/WOOD
- WOOD
- OTHER/SEE REMARKS

CONTINGENT

- 1031 EXCHANGE
- CONCURRENT CLOSE
- COURT APPROVAL
- HOME OF CHOICE
- JOB TRANSFER
- LENDER APPROVAL
- NOD FILED

SHORT PAY

- YES
- NO
- CALL LISTING OFFICE
- WRITTEN APPROVAL
- SUBMITTED
- OTHER/SEE REMARKS
- NONE

DINING

- FORMAL
- DINING AREA
- DINING IN KITCHEN
- BREAKFAST BAR
- BREAKFAST ROOM
- OTHER/SEE REMARKS

FENCING

- BLOCK
- CHAIN LINK
- SLUMP STONE
- WOOD
- WROUGHT IRON
- BACK
- FRONT
- CROSS
- OTHER/SEE REMARKS
- NONE

FLOORING

- CARPET
- HARDWOOD
- TILE
- VINYL/LINOLEUM
- OTHER/SEE REMARKS

FOUNDATION

- CONCRETE SLAB
- COMBINATION
- RAISED
- OTHER/SEE REMARKS

LAUNDRY

- AREA
- COMMON AREA
- ELECTRIC HOOK-UP
- GAS HOOK-UP
- LAUNDRY AREA IN UNIT
- LAUNDRY IN GARAGE
- NO LAUNDRY AREA IN UNIT
- ROOM
- OTHER/SEE REMARKS

LOT SHAPE

- CORNER
- CUL-DE -SAC
- FLAG
- IRREGULAR
- RECTANGULAR
- ZERO LOT LINE
- UNKNOWN

MELLO ROOS/SPECIAL ASSESSMENTS

- YES
- NO
- UNKNOWN

PATIO

- BALCONY
- COVERED
- DECK
- ENCLOSED
- SLAB
- PERMITTED
- OTHER/SEE REMARKS
- NONE

PERSONAL PROPERTY INCLUDES:

- ANTENNA
- CLOTHES DRYER
- CLOTHES WASHER
- EXTERIOR LIGHTING
- FIREPLACE LOGS
- FIREPLACE SCREEN/EQUIPMENT
- POOL EQUIPMENT
- PORTABLE DISHWASHER
- SATELLITE DISH
- SECURITY SYSTEM
- WATER SOFTENER
- OTHER/SEE REMARKS

SPRINKLERS

- AUTOMATIC
- DRIP SYSTEM
- MANUAL
- FRONT
- SIDE
- REAR
- OTHER/SEE REMARKS
- NONE

STYLE

- CAPE COD
- COLONIAL
- CONTEMPORARY
- FRENCH
- MEDITERRANEAN

STYLE (CONT.)

- MODERN
- RANCH
- SPANISH
- TRADITIONAL
- TUDOR
- VICTORIAN
- OTHER/SEE REMARKS

SEWER

- CESS POOL
- SEPTIC SYSTEM
- SEWER IN STREET
- SEWER CONNECTED
- SEWER FEE PAID
- LIEN/BOND
- UNKNOWN

STREETS

- DIRT
- PAVED
- PRIVATE
- PUBLIC
- OTHER/SEE REMARKS

CURBS

- YES
- NO

SIDEWALKS

- YES
- NO

STREET LIGHTS

- YES
- NO

UTILITIES

- 220 ELECTRIC
- CABLE TV
- NATURAL GAS
- PROPANE
- NONE

WATER

- OWN WELL
- PUBLIC UTILITY
- SHARED WELL
- STOCK COMPANY
- NO WATER
- OTHER/SEE REMARKS

IMPORTANT!! WHEN INPUTTING LISTING, PLEASE READ THE FOLLOWING:

WHEN LISTING HAS BEEN COMPLETELY INPUTTED AND YOU HAVE REACHED THE "CONGRATULATIONS" MESSAGE, YOU *MUST* CLICK ON "MORTGAGE LOANS" TO ENTER THE LOAN INFORMATION THAT FOLLOWS:

MORTGAGE LOAN INFORMATION:

1ST T.D. LENDER NAME	LOAN TYPE	\$ AMOUNT	INT. RATE %	PAYMENT	MATURITY DATE
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TERM (in months): ASSUMABLE: Y N

2ND T.D. LENDER NAME	LOAN TYPE	\$ AMOUNT	INT. RATE %	PAYMENT	MATURITY DATE
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TERM (in months): ASSUMABLE: Y N

3RD T.D. LENDER NAME	LOAN TYPE	\$ AMOUNT	INT. RATE %	PAYMENT	MATURITY DATE
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TERM (in months): ASSUMABLE: Y N

LISTING OFFICE NAME	FIRM #
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LISTING AGENT NAME	PHONE #	TYPE
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LISTING CO-AGENT NAME	PHONE #	TYPE
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